CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS CITY ANNUAL PROCUREMENT PLAN FOR FY 2020

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- antury accountable onitoers Orientation on DepEd Order 22,s.2019 Seminar-Workshop on Management of Cash Advances to DEPED Non-Implementing Units (NON-lus) for School Maintenance and Other Operating Expenses (MOOE) and Program Funds Training/workshop on the Preparation of FY 2021 Budget Proposals Division Orientation on Public Key Infrastructure		 antroor accountance vincent Orientation on DepEd Ord 22.s.2019 Seminar-Workshop on Management of Cash Adv to DEPED Non-Implement Units (NON-lus) for Schoo Maintenance and Other Operating Expenses (MOX and Program Funds 	- and/or accountage vincen Orientation on DepEd Ord - 22,s.2019	- and/of accountable officer	(Travelling Expenses) Monitoring and evaluation of the liquidation reports on donwloaded funds to schools	Training on Records Counter Disaster Preparedness (Division - and School Level)	Re-structuring of Systems and Procedures in the City Schools Division of Tayabas City Stage - 1 and Stage 2	- Fuel, Oil and Lubricants	- Supply and Delivery of Purified	- equipment	- Communication Expenses	Procurement of Supplies and - Equipment	- OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT (OSDS)	(PAP) Project	Code Procurement
of the olds (OSDS- s Finance Unit) s Finance Unit) ances Finance Unit) J J J J J J J J J J J J J J J J J J J	et es he	es	the	the		ter (OSDS- ivision Records Section)	and nools tage (OSDS)	(OSDS-Admin Unit)	ified (OSDS-Cash Section)	f ICT (OSDS-Admin Unit)		ind (OSDS-Supply Section)	S DIVISION SUPERI	End-User	PMO/
N N N N	N N N	N N N	NO NO	NO		NO	NO	NO	NO	NO	NO	NO	NTENDENT (OSDS)	Procurement Activity? (Yes/No)	Is this an Early
NP-53.9 - Small Value Procurement Procurement Procurement NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement NP-53.9 - Small Value	NP-53.9 - Small Value Procurement Procurement NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	Agency to Agency/SVP	Agency to Agency/Shopping/SVP			Mode of Procurement
January to December January to December January January January January Zazo	January to D January to D	January to D January to D	January to D January to D	January to D				Monthly/as t	mo	as the n	ر as the n	Quarterly/as the need		Advertiseme Submission/ nt/Posting of Opening of IB/REI Bids	
May 2020 December 2020 December 2020 January 2020 February, 2020 February, 2020	May 2020 Jecember 2020 Jecember 2020 January 2020	May 2020 December 2020 December 2020	May 2020 Jecember 2020	May 2020 December 2020	May 2020		May 2020	Monthly/as the need arises	monthly	as the need arises	as the need arises	the need arises		Award Signing	Schedule for Each Procurement Activity
MOOE MOOE MOOE MOOE/SARO	MOOE MOOE MOOE MOOE	MCOE MOOE	School MOOE MOOE	School MOOE	School MOOE		MOOE	MOOE	MOOE	MOOE	MOOE	MOOE			Source of Funds
3,000.00	3,000.00	3,000.00	3,000.00	3,000.00		50,770.00	32,000.00	147,400.00	39,000.00	28,000.00	153,000.00	1,467,000.00		Total	Estimat
3,000.00 500.00 22,500.00	3,000.00	3,000.00	3,000.00	3,000.00		50,770.00	32,000.00	147,400.00	39,000.00	28,000.00	153,000.00	1,467,000.00		MOOE	Estimated Budget (PhP)
• • • • •	o o o o	o o o	0 0	o		0	o	0	0	0	0	0		co	9
								a	ŀ	1	ì	2		(brief description of Project)	Remarks

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Organization of division- federated SPG and SSG election	Youth Formation and Development	SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD)	Supply and Delivery of Newspaper	Division Orientation on the School Library Establishment, Improvement and Management	Quality Assurance of Learning Resources	Division Enhancement Training on the Development and Evaluation of Localized and Contextualized Learning Resources cum Utilization of LR Portal	Search for Best 3Bs Initiative	Enhancement of Teachers of Competecy on Teaching Beginning Reading and Language StraTeigies in Teaching (INSET))	Division Training on Lesson Study Phase 2	Retooling of Teachers on Teaching Beginning Reading and Language Strategies in Teaching (INSET)	Orientation and Launching of 3 Bs Initiative in every school	Capability Building of SHs on Advancing Curriculum Initiatives of the Division (Phase II)	Capability Building of SHs on Advancing Curriculum Initiatives of the Division	CURRICULUM IMPLEMENTATION DIVISION	Open Educational Resources (OER) for DCP Utilization Training
SGOD (Youth Formation and Development)	ment	OPERATIONS	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	Curriculum Implementatio n Division	ION DIVISION	(OSDS-ICT Unit)
Ň		DIVISION (SGOD)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		NO
NP-53.9 - Small Value Procurement			NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	Shopping	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement
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1			Ð		February to December.				2nd		r	i.	ï		January to December
March 2020			monthly	October, 2020	December, 2020	April 2020	November to December 2020	October 2020	2nd Quarter	May 2020	April 2020	1	February, 2020		December 2020
				1							ī		ÿ.		
MOOE			MOOE	SCHOOL MOOE	MOOE	SCHOOL MODE	SCHOOL MOOE	HRTD	SCHOOL MODE	HRTD	MOOE	MOOE	MOOE		MOOE/SARO
10,000.00			13,680.00	110,000.00	10,000.00	99,000.00	57,500.00	173,000.00	174,500.00	172,200.00	11,100.00	52,500.00	69,600.00		30,000.00
10,000.00			13,680.00	110,000.00	10,000.00	00.000'66	57,500.00	173,000.00	174,500.00	172,200.00	11,100.00	52,500.00	69,600.00		30,000.00
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DRMM	Profiling of Learners on Partnership with External Stakeholder	Profiling of Learners on NDEP Sessions	Profiling of Learners on WIN's/Wash Practices	Profiling of Learners on Nutritional Status	Profiling of Learners on Deworming	Profiling of Learners on Dental Status	Profiling of Learners on Medical health Status	Health and Nutrition	Monitoring and Evaluation Youth Formation PPAs	Capacity Building for Grade 10 Advisers and SHS Advisers on the Conduct of Career Guidance Program	YES-O Camp (Program Implementation Review and Adjustment)	Capacity Building for Student Leader/Leadership Training)	(Travelling Expenses) Organization of SPG/ SSG Advisers/Extra-Curricular Clubs/Activities
• •	SGOD(Health and Nutrition)	SGOD(Health and Nutrition)	SGOD(Health and Nutrition)	SGOD(Health and Nutrition)	SGOD(Health and Nutrition)	SGOD(Health and Nutrition)	and Nutrition)		SGOD (Youth Formation and Development)	SGOD (Youth Formation and Development)	SGOD (Youth Formation and Development)	SGOD (Youth Formation and Development)	SGOD (Youth Formation and Development)
	NO	NO	NO	NO	NO	NO	NO		NO	NO	NO	NO	NO
	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement
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	January to December	January to December	January to December	February and August 2020	January and July 2020	January to December	January to December 2020				ι.	£.	
	cember 2020	cember 2020	cember 2020	August 2020	1 July 2020	cember 2020	cember 2020		February 2020	May 2020 -	November 2020	June 2020 -	March 2020
					_				_				
	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE		MOOE	MOOE/SARO	School MOOE	SARO/MOOE	MOOE
•	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		4,000.00	10,000.00	45,000.00	74,710.00	1,000.00
-	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00		4,000.00	10,000.00	45,000.00	74,710.00	1,000.00
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1	101,000.00 -	101,000.00	Various Fund Sources	,2020 -	12	NP-53.9 - Small Value Procurement	NO	and Partnership	Program / Brigada Eskwela implementation	r.
				January -	6			SGOD (Community Level Linkages	Division Adopt- A-School	
							ERSHIP	S AND PARTNI	COMMUNITY LEVEL LINKAGES AND PARTNERSHIP	•
1	4,000.00 -	4,000.00	MOOE	Jan-Dec, 2020		NP-53.9 - Small Value Procurement	NO	ng and Research)	Monitoring and Evaluation of SDO/School PPAs	1
	4,000.00 -	4,000.00	MOOE	January - December, 2020 -		NP-53.9 - Small Value Procurement	NO	SGOD(Planni ng and Research)	Provide technical assistance to SGOD(Planni public schools in the conduct of rg and inventory/M&E Research)	a.
1	158,400.00 -	158,400.00	MOOE	March, June, Sept and Dec. 2020 -		NP-53.9 - Small Value Procurement	NO	SGOD(Planni ng and Research)	Quarterly MANCOM	ъ.
									PLANNING AND RESEARCH	•
1	1,000.00 -	1,000.00	MOOE	Jan-Dec., 2020 -	,	NP-53.9 - Small Value Procurement	NO	SGOD (Education Facilities)	Final Inspection	1
3	1,000.00 -	1,000.00	MOOE	Jan-Dec., 2020 -	,	NP-53.9 - Small Value Procurement	NO	SGOD (Education Facilities)	Site Inspection	1
P.,	48,000.00 -	48,000.00	MOOE	May-July, 2020 -	,	NP-53.9 - Small Value Procurement	NO	SGOD (Education Facilities)	School Site Development Plan Updating	i.
τ.	2,000.00 -	2,000.00	MOOE	Jan-Dec., 2020 -		NP-53.9 - Small Value Procurement	NO	SGOD (Education Facilities)	School Mapping and Inventory of School Buildings and Educational Facilities	й. С
									EDUCATION FACILITIES	•
1	10,000.00 -	10,000.00	MOOE	Feb/Aug, 2020		NP-53.9 - Small Value Procurement	NO	SGOD(Sports) NO	Conduct assessment/evaluation of each sports level competitions and report for appropriate actions	1
	1	1	'	•	1	•	NO	1	SPORTS	•
	1,000.00 -	1,000.00	MOOE	Jan-Dec,2020 -	- Je	NP-53.9 - Small Value Procurement	NO	(DRRM)	Technical Assistance	к
1	18,000.00 -	18,000.00	MOOE	1		NP-53.9 - Small Value Procurement	NO	(DRRM)	Procurement of IEC Materials	1
	6,000.00 -	6,000.00	MOOE	March,July,Oc t,Dec: 2020	- t,I	NP-53.9 - Small Value Procurement	NO	SGOD (DRRM)	Multi-Hazard Drills (Fire, Earthquake and Volcanic	•
1	4,000.00 -	4,000.00	MOOE	March,July,Oc t,Dec. 2020 -		NP-53.9 - Small Value Procurement	NO	SGOD (DRRM)	School DRRM PPAs Monitoring and Evaluation	1
	1,000.00 -	1,000.00	MOOE	July-Aug., 2020 -	- 20	NP-53.9 - Small Value Procurement	NO	(DRRM)	Re-organization of School DRRM Team	1

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SBM Validation	School Monitoring, Evaluation and Adjustment (SMEA) monitoring	Division Monitoring, Evaluation and Adjustment (DMEA) implementation	QUALITY ASSURANCE	Division Orientation/Training / Forum on Proclamation 1172 s. 2006 and Republic Act 10398 (2013)	Participation/Implementation of GAD related PPAs such as Women's Month Celebration.	Capacity Building (GAD)	Capacity Building on the use of GMEF	Organizational/GFPS Consultative Meetings	Installation of the VAWC Referral System in the SDO	Reproduction of IEC Materials	Awarding Ceremony for SDO Personnel	School Learning Action Cells Implementation monitoring	Capacity Building for Teaching and Non-Teaching	HUMAN RESOURCE DEVELOPMENT	Piging ng Pasasalamat Cum Division Education Summit		and Brigada Eskwela Implementation	100 Days to Brigada Eskwela
SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)		SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	SGOD-HRD	MENT	and Partnership	SGOD (Community Level Linkages	and Partnership	SGOD (Community Level Linkages
NO	NO	NO		NO	NO	NO	NO	NO	NO	NO	NO	NO	NO		NO		NO	
NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement		NP-53.9 - Small Value Procurement	
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February, 2020 -	April, July and September 2020 -	July and Decer -		As the need arises -	As the need arises -	As the need arises	As the need arises -	As the need arises	As the need arises	October 2020 -	January, March , June, September, December -	January - December 2020 -	April/May- Oct., 2020 -		July-Decemebe -		January -June -	
MOOE	MOOE	GAAS		MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	HRTD fund		Various Fund Sources		Various Fund Sources	
1,000.00	4,000.00	70,000.00		32,000.00	10,000.00	54,000.00	144,000.00	12,000.00	3,000.00	8,000.00	20,000.00	10,000.00	172,800.00		146,500.00		50,000.00	1
1,000.00 -	4,000.00 -	70,000.00 -		32,000.00 -	10,000.00 -	54,000.00 -	144,000.00 -	12,000.00 -	3,000.00 -	8,000.00 -	20,000.00 -	10,000.00 -	172,800.00 -		146,500.00 -		50,000.00 -	
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	Field Technical Assistance to schools, learning centers and SDO Proper Sections	Field Technical Assistance to schools, learning centers and SDO Proper Sections	On-site validation for schools with application	Monitoring of Private Schools	Monitoring and evaluation of the SGOD CO/RO/DO assessment (Quality administration Assura	PMIS/PPAs implementation monitoring	SRC Presentation Monitoring	CB on SBM	Division Training on Crafting M & E Tools Specific for Every PPAs
	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)	SGOD (Quality Assurance)
	NO	NO	NO	NO	NO	NO	NO	NO	NO
	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement -	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement -	NP-53.9 - Small Value Procurement -	NP-53.9 - Small Value Procurement -	NP-53.9 - Small Value Procurement	NP-53.9 - Small Value Procurement
	- Feb - Nov 2020	- Feb - Nov 2020	Jan - Feb - 2020	- April - May, 2020	March, August, October	January to December - 2020	April, Octol November, 2020	- September, 2020	- Oct. 2020
	Nov -	Nov -	-eb	May,	March, June, August, October, 2020 -	nber -	April, October, November, 2020 -	nber,	020 -
	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	MOOE	HRTD	HRTD
4,570,760.00	2,550.00	2,550.00	1,000.00	1,000.00	1,000.00	6,000.00	2,000.00	104,800.00	67,200.00
4,570,760.00 -	2,550.00 -	2,550.00 -	1,000.00 -	1,000.00 -	1,000.00 -	6,000.00 -	2,000.00 -	104,800.00 -	67,200.00 -
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Prepared by :

Applie the GENEROSA F. ZUBIETA

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OK as to Appropriation:

BENJAMING MILLARES

Recommending Approval:

MAYLANI L. GALICIA BAC Chairperson

Approved:

ANIANO M. OGAYON, CESO V Schools Division Superintendent